

Health and Safety Violent Incident Report

Staff who have been subject to or witnessed a violent incident at work should complete this report as soon as possible. Upon completion, make 4 copies: 1 copy - to your supervisor, 1 copy - to your Workplace Joint Health & Safety Committee, 1 copy for your union, and you keep the original. This form can be filled out electronically and saved, if it is in hard copy, PLEASE PRINT.

Identifying Information

Name:	Local:	□Victim or □ Witness	
Occupation or Position:		Medical help or First Aid obtained?	□YES □NO
Location:		Compensation form completed?	□YES □NO
Was the aggressor(s) involved in any		Reported to Health & Safety Rep?	□YES □NO
pervious violent incidents with staff:	□YES □NO	Police Called?	□YES □NO
Reported to Supervisor?		Supervisor whom you reported:	

Aggressor		
□Patient	□Resident	□Client
□Visitor	□Student	□Passenger
□Supervisor	□Other (specif	
Name (if knowr	ı)	
Incident In	formation	
Date:		-
Time:		
Type of inciden	t: 🛛 Verbal As	sault 🗆 Threatening
(select all that	□Hitting	□Kicking
are relevant)	□Scratchin	g 🛛 Choking
	□Bitten	□Spitting
	□Pushed	□Theft
	□Bullying	□Stalking
□Sexua	l Assault 🛛 🛛	Throwing Objects
□Weapon? (sp	ecify):	
□Other (specify	y):	
□Were you Wo	orking alone 🛛	(ES 🗆 NO
Were you exposed to blood or other bodily fluid?		
□YES □NO – If	yes, seek medic	al attention

Canadian Union of Public Employees Health and Safety Branch cupe.ca/health-and-safety



Incident Information						
Using the body map, describe any injuries:	Body Segment	Description of Injury				
(ind	1. Head or face					
)-2	2. Neck					
(3 <u>7</u> <u>4</u>)	3. Right Shoulder					
F.K	4. Left Shoulder					
	5. Right Elbow					
1/1	6. Left Elbow					
9 10 10 22	7. Chest/Breast					
In a cita	8. Wrist & Hand					
13/ 13/ 11/ 5	9. Abdomen					
H H 191 \ H	10. Pelvic Region					
	11. Back					
21 6 THE W	12. Buttocks					
	13. Knee & thigh					
	14. R Foot and Ankle					
tin tin	15 L. Foot and Ankle					
J. R	16 Other					

Other Information

Please provide any other information you think is relevant:

Internal Health and Safety Committee Use

What was the follow-up recommendation for the control of violence in the workplace based on this incident? Were the existing prevention policies reviewed and updated?

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