



CUPE WORKSHOP

Steward Learning Series - Edson October 21 & 22, 2016

Location: TBA

Edson AB

Registration Fee: NIL

Registration Deadline: Oct 7, 2016

Workshop Details

Friday 6pm-9pm / Saturday 9am-4pm

Steward Learning Series

Handling discipline and discharge - For many stewards, discipline and discharge cases are the hardest grievances to handle. Learn about:

- key legal concepts and terms;
- the role of a steward during the employer's investigation; when discipline is given; and during grievance meetings;
- how to develop effective arguments.

Notetaking - Why do I have to take notes? What kind of notes should I take? What happens to my notes if a grievance goes to arbitration? Are my notes private? Is it better to take notes on a computer or by hand? What happens to the notes I take when the case is finished? This module answers important questions about notes, and provides practice time to work on note taking skills.

Representing members in front of management - Stewards and supervisors are equals when they meet about labour relations. This module equips stewards to be proactive when meeting with management. Learn tips for effective meetings, and build confidence by practicing meeting situations.

Please remember all workshops are a *Scent Free Environment*

Registrar: Melody Voykin, mvoykin@cupe.ca 403-235-6955

Please register online via the CUPE National Website
www.cupe.ca under "Union Education"