

RULES AND ORDER OF BUSINESS

The rules of order of Convention are:

- A.1 The National President will chair all Conventions. A Vice-President will chair Convention in the absence of or at the request of the National President. The National Executive Board will choose a chairperson if the National President and the designated Vice-President are both absent.
- A.2 No question of a sectarian character will be discussed.
- A.3 A delegate must go to a microphone to speak. The delegate must give their name and the name of the organization they represent when recognized by the Chairperson. The delegate will only speak to the question at issue.
- A.4 The mover of a motion can speak for five minutes. All other speeches are limited to three minutes.
- A.5 No delegate can speak more than once on a subject until all others who wish to speak have been able to do so.
- A.6 A delegate cannot interrupt another delegate, except on a point of order.
- A.7 If a delegate is called to order and the Chairperson asks the delegate to be seated, the delegate will be seated until the point of order has been decided.
- A.8 If a delegate continues unparliamentary conduct, the Chairperson will name the delegate and ask Convention to judge the delegate's conduct. The delegate will be allowed to explain their conduct and will withdraw while Convention decides what to do.
- A.9 If no delegate wishes to speak, the Chairperson will ask delegates to vote on whether they are in favour of the motion.
- A.10 If a delegate moves a vote on the motion, no debate or amendment to the request or the motion is permitted. The Chairperson will ask: "Are you ready to vote on the motion?". If a majority vote in favour, the vote on the motion will be held without debate. If a majority vote against, debate on the motion continues.

- A.11 Votes may be taken by a show of hands or by a standing vote of delegates. A roll call vote will be held only if required by two-thirds of delegates present. In all votes, each voting delegate has one vote.
- A.12 The Chairperson can vote on any question. If a vote is tied, the Chairperson casts the deciding vote.
- A.13 Two delegates can appeal the decision of the Chairperson. The Chairperson can explain the decision but no debate is permitted. The vote is on the question: "Do you agree with the decision of the Chairperson?"
- A.14 Committees can combine resolutions or prepare a composite resolution to cover the issue. The report of a Committee cannot be amended unless the Committee accepts the amendment.
- A.15 A motion to refer back to the Committee for reconsideration is in order. A delegate who has spoken on the motion cannot move a motion to refer back to the Committee.
- A.16 The Chairperson will call a vote on a motion to refer back to the Committee if it has been properly seconded. A motion to refer back is not debatable.
- A.17 If a majority of delegates vote in favour of the report of a Committee, it is the decision of Convention. If a majority of delegates vote against the report of a Committee, a motion to refer back to the Committee can be made.
- A.18 When a motion has been placed before Convention, the only other motions that can be made are:
- (a) a motion to refer back to the Committee
 - (b) a motion to adjourn
 - (c) a motion to vote on the motion
 - (d) a motion to postpone consideration of the motion for a definite time.
- If any of these motions is defeated, it cannot be placed before Convention again until after an intermediate proceeding.
- A.19 A delegate who voted with the majority can give notice of a motion to reconsider a decision of Convention at the next session. The motion to reconsider requires the support of a two-thirds majority of delegates who vote.
- A.20 The National Executive Board establishes the hours of Convention.
- A.21 Bourinot's Rules of Order applies to matters not covered by these rules of order."