

**Toronto 2007**

e-mail: [convention@cupe.ca](mailto:convention@cupe.ca)  
internet: [www.cupe.ca](http://www.cupe.ca)

courriel : [congres@scfp.ca](mailto:congres@scfp.ca)  
internet : [www.scfp.ca](http://www.scfp.ca)

**ACCOMMODATIONS**

All requests must be received **NO LATER THAN SEPTEMBER 5<sup>TH</sup>**.

Complete and send to:  
  
W.E. Travel  
25A York Street  
Ottawa, Ontario  
K1N 5S7  
Fax: (613) 232-9931  
  
**BOOK ONLINE**  
[www.wetravel.net](http://www.wetravel.net)  
[www.cupe.ca](http://www.cupe.ca)

**Mail confirmations to:**  
*Please print*

Name \_\_\_\_\_  
(surname) (given names)

Organization \_\_\_\_\_  
(name) (Local # if applicable)

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(city) (province) (postal code)

Tel. ( ) ( ) ( )  
(work) (home) (fax)

E-mail \_\_\_\_\_

Please reserve for:						arrival		departure	
smoker	name	1 bed 1 pers.	1 bed 2 pers.	2 beds 2 pers.	sharing with	date	time	date	time

Special requirements: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please complete to guarantee your reservation. No deposit will be charged to your card. See the following page for details.

Cardholder \_\_\_\_\_

Credit card \_\_\_\_\_

Card number \_\_\_\_\_

Expiry date \_\_\_\_\_

**CHOICE OF HOTEL**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_

**Would you like W.E. Travel to arrange your transportation?**

yes  no

**If yes, an agent will be contacting you within 48 hours.**

Should I cancel my reservation, make changes to my reservation, or no-show at the hotel, I authorize the hotel to charge the above credit card the full amount of the penalty or keep the deposit given upon confirmation of reservation. I have read, understand and accept the reservation, cancellation, change and no-show policy as stated on the following page. I understand that the details completed on this form will be forwarded to the hotel I have selected in order to make my booking.

Signature \_\_\_\_\_

Date \_\_\_\_\_

## RESERVATIONS

- CUPE cannot guarantee the room rates at any convention hotel unless reservations have been made on this form or online at [www.wetravel.net](http://www.wetravel.net) or [www.cupe.ca](http://www.cupe.ca).

Telephone reservations will *not* be accepted.

- W.E. Travel's conference team will forward you an acknowledgement notice. **Please check your written confirmation carefully upon receipt.**
- Please note that a credit card or cash payment is required at the time of check-in.

## CANCELLATION POLICY

- Changes and cancellations for individual rooms will be accepted without penalty until August 15, 2007. Cancellations after August 15<sup>th</sup> may be subject to cancellation penalties.
- Group bookings made for your chartered organization will be subject to cancellation penalties. Your organization will be responsible for all room charges if the rooms that you had booked cannot be resold by the hotel.

## HOTEL RATES

① Fairmont Royal York	\$189
② Sheraton Centre Toronto	\$189
③ Holiday Inn on King	\$179
④ Radisson Admiral Toronto Harbourfront (Non-smoking hotel)	\$179
⑤ Courtyard by Marriott Downtown Toronto (Non-smoking hotel)	\$149
⑥ Delta Chelsea (Non-smoking hotel)	\$149
★ Convention Centre	

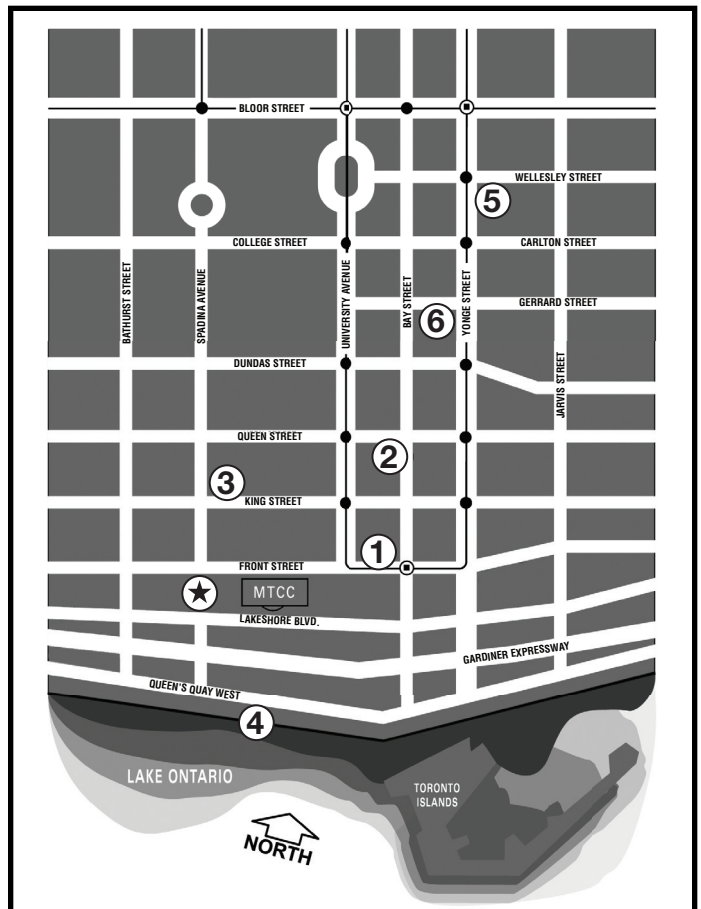
All rates are based on single or double occupancy. Additional person charges may apply for triple or quad occupancy.

## CHANGE POLICY

- Name changes are allowed prior to arrival.
- Date changes after August 15<sup>th</sup> that extend your stay may be made without charge at anytime providing the hotel has availability.
- Date changes after August 15<sup>th</sup> that shorten your stay may incur a penalty
- **All cancellations and changes must be sent in writing to W.E. Travel.**

## HOTEL GUARANTEE

All reservations must be guaranteed. Please provide your credit card details. Your credit card number will be kept of file; no deposit will be taken. Please ensure that you read the cancellation policy. If you do not have a credit card you must send a cheque for one night's room and tax charges to the hotel 30 days prior to your arrival. Your reservation will only be confirmed upon receipt of credit card details or cheque. Please note that cheques are to be sent directly to the hotel, not to W.E. Travel. Reservations that are not properly guaranteed will be subject to cancellation.



N.B.: Map is not to scale.