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# General Information

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## Fall School Registrar

Ruth Scher, Education Representative  
Canadian Union of Public Employees  
500-4940 Canada Way, Burnaby, BC V5G 4T3  
Phone: 604- 291-1940 / Fax: 604- 291-6248  
Email: rscher@cupe.ca

## Cost

The registration fee including accommodation and meals (Sunday afternoon to Friday noon) is **\$975.00 per person based on shared accommodation**.

There **are a limited** number of single accommodations available at a cost of **\$1,475.00**. A refund will be issued if there is no single accommodation available.

## Spouse/Partner and/or Children

Participants wishing to bring a spouse/partner, or child 14 years and older, must pay for single accommodation plus an **additional \$300.00** meal supplement (\$1,475 + \$300 = \$1,775). Please provide the name of your spouse/partner or child on the Participant Questionnaire.

Participants wishing to bring a child 3 to 13 years of age must pay single accommodation plus an **additional \$200.00** meal supplement (\$1,475 + \$200 = \$1,675). Please provide the name of your child on the Participant Questionnaire.

Registration fees are prepaid and cheques must be sent with the registration forms. **Please make the cheque payable to "CUPE – Parksville School"**.

**Registration Deadline**  
**October 28, 2011**

## Register Early

Registrations will be processed on a first come, first served basis. Class size will be limited to 25 students.

**Participants must indicate a second workshop choice.**

We reserve the right to limit the number of participants from the same local in any workshop.

Should there be an inadequate number of registrations for a workshop, it may be subject to cancellation at the registrar's discretion.

## Arrival Time

Registration will commence on Sunday at 3:00 pm. Dinner will be served at 6:00 pm. The opening session will commence at 7:30 pm. Please notify us on the Participant Questionnaire if you will arrive for dinner on Sunday.

## Location (see map on next page)

Quality Resort Bayside is located in Parksville, 37 km (23 miles) north of Nanaimo at:  
240 Dogwood Street (on the Oceanside Route)  
Parksville, BC V9P 2H5  
Phone: 250-248-8333 / Fax: 250-248-4689  
www.qualityresortparksville.com

## For Your Information

- Registration includes accommodation (double occupancy), all meals and breaks.
- Useful items to bring: Your collective agreement, calculator, personal toiletries, alarm clock, sport clothes, raincoat, heavy sweater or jacket, and if you have a musical instrument, please bring it along too.
- All participants are expected to attend the opening and closing sessions as well as the daily workshops and the mid-week general evening session.
- Smoking is not permitted except in designated areas.
- No pets allowed.

## Participants Behaviour

All delegates to the 2011 CUPE Weeklong School are advised that a high standard of behaviour is expected of them.

The key word is RESPECT – respect for all participants, staff and other people at the school and at the hotel.

At CUPE's Weeklong Schools, all forms of harassment are unacceptable. See CUPE's Code of Conduct.

The CUPE Weeklong School Registrar will deal with incidents in a fair and quick fashion, and reserves the right to send participants home for inappropriate behaviour without refund.

## Refund Policy

**There will be no refunds for registration cancellations with less than 72 hours notice.**