

ATLANTIC REGION'S

26th ANNUAL

WEEKLONG SCHOOL



May 29 - June 3, 2011
The Fisherman's Landing Inn
Rocky Harbour, Newfoundland and Labrador

CUPE Union Development
Atlantic Regional Office
271 Brownlow Avenue
Dartmouth, Nova Scotia
B3B 1W6

CUPE *education*
where the action is!

February 2011

MESSAGE FROM THE NATIONAL PRESIDENT

Sisters and Brothers:

Union education is a very special type of adult education in which activists are engaged to learn primarily how best they can contribute to and protect the greater good of their Local union members.

I encourage all locals in Nova Scotia and Newfoundland and Labrador to send as many members as possible to the 2011 Atlantic Region Weeklong School.



CUPE's weeklong schools are an opportunity for activists to come together and learn skills that will position the activist to better represent their members. Facilitators will help you develop the necessary tools to effectively handle grievances, bargain collective agreements and lobby governments.

In addition to classroom learning, activists will develop new friendships, build networks and share experiences with others.

I wish you all a very successful weeklong school!

In solidarity,

A handwritten signature in cursive script that reads "Paul Moist". The signature is written in dark ink on a white background.

PAUL MOIST
National President

rks/cope 491

This year's weeklong school will be held at The Fisherman's Landing Inn in Rocky Harbour Newfoundland and Labrador. Rocky Harbour is situated on the Northern Peninsula of Newfoundland and is approximately a four hour drive from Port aux Basques, where the Ferry from Nova Scotia docks and about an hour from Deer Lake, the nearest airport.

ARRIVAL TIME:

Registration and check-in will take place on *Sunday, May 29, 2011*, between 3:00 pm and 5:00 pm. Dinner will be served from 5:00 pm to 6:30 pm followed by an informal introduction of all participants.

COST:

Room, board and registration fee from Sunday evening until Friday afternoon is **\$750 per person**. The registration fee **must** be prepaid, and cheques should accompany the attached form. **Please make cheques payable to the Canadian Union of Public Employees**, and forward to the Registrar:

Larry Power, Union Development Representative
Canadian Union of Public Employees
271 Brownlow Avenue
Dartmouth, NS B3B 1W6

OBJECTIVES:

To give CUPE members and officers the opportunity to develop special skills to enhance their roles in the Union, and to provide a program that is interesting and challenging.

WEEKLONG SCHOOL:

The purpose of a weeklong school is to provide an atmosphere where learning and relaxation can be combined. Therefore, registration will only be acknowledged for those participants whose local has paid the full registration fee. All participants are expected to reside on campus during the week; therefore, no adjustment will be made for those registered participants who decide to "live-out".

ADMINISTRATION:

The Atlantic Region's Annual Weeklong School for CUPE members in the region is conducted by the Union Development Department of the Canadian Union of Public Employees. In order to provide the best learning environment, we reserve the right to cancel any course if less than twelve participants register in it. We also reserve the right

to limit class sizes to approximately 20 participants. Because of the lateness of many registrations, we are not able to notify locals of cancellations in sufficient time to allow the local to withdraw its participants.

CANCELLATION:

In the event of a course cancellation, participants will be placed in another course offered. If an enrolled participant is unable to attend the school, a refund will be issued to the Local **if the Registrar receives notice of cancellation prior to the registration deadline date of Friday, May 13, 2011.**

RESPECTFUL BEHAVIOUR:

All participants of the 2011 CUPE Atlantic Weeklong School are advised that a high standard of trade union behavior is expected. Respect is the keyword. At CUPE's Weeklong School, all forms of harassment are unacceptable. The CUPE school administration will deal with incidents in a fair and quick fashion, and *reserves the right to send participants home for inappropriate behaviour without a refund.*

WHAT TO BRING:

- Your collective agreement
- If you have a musical instrument, bring it along
- Don't forget your personal toiletries; soap, etc.
- Dress comfortably, and casually
- Laundry facilities are available at the hotel

WHEELCHAIR ACCESSIBILITY & SPECIAL NEEDS

The conference centre is fully accessible by wheelchair, and wheelchair-accessible rooms are available as well. *If any participant has any special needs or dietary requests, please advise the Registrar in order to make the necessary arrangements with the hotel.*

Registration Deadline: May 13, 2011

PLEASE NOTE - Registrations are accepted on a first-come, first-serve basis.

COURSE DESCRIPTIONS

Advanced Occupational Health and Safety

This weeklong workshop makes health and safety a priority in the union. Learn how to:

- identify occupational hazards
- enforce our health and safety rights
- carry out investigations
- organize members to achieve healthier workplaces

Advanced Collective Bargaining

The focus of this workshop is a multi-day role play that helps build high-level bargaining skills. If you are a bargaining committee member, here's your chance to work with real bargaining information and gain the experience you need when facing management. You'll also explore current issues like interest-based bargaining and bargaining for equality.

Anti-Harassment and Bullying

This workshop will help identify the various types of employment related harassment and bullying. It will assist participants to understand the concepts of harassment and bullying and identify various options open to the targets of bullying and harassment and the likely consequences to the perpetrator. It will also help participants to develop an action plan on how to prevent bullying and harassment.

Steward Learning Series

Calling all stewards! CUPE has an exciting education program just for you!

This series recognizes that the steward has an important role to play in a number of areas in the workplace and the union. It provides an opportunity for stewards to explore a number of topics - all from a steward's point of view.

At this weeklong school, we will offer:

- What's Our Duty?
- Being an Ally for Equality
- Creating an Accommodation-Friendly Workplace
- Challenging Racism in the Workplace
- Disability Issues for Stewards
- Mediating Member-to-Member Conflict
- Resolving Grievances without going to Arbitration

In order to register, you need the 9-hour Introduction to Stewarding workshop and some practical experience as a steward. Please bring your Collective Agreement.

SCHOLARSHIPS

CUPE NOVA SCOTIA

CUPE Nova Scotia is offering one (1) **\$750.00 scholarship** to local unions who wish to send a participant to the weeklong school. This scholarship is offered to locals with a small membership who would not normally send a participant due to costs involved in sending a Brother or Sister to a weeklong school. **LOCALS MUST BE AFFILIATED TO CUPE NOVA SCOTIA TO BE ELIGIBLE AND CANNOT BE PAST RECIPIENTS.**

CUPE NEWFOUNDLAND & LABRADOR

CUPE Newfoundland & Labrador is offering two (2) **\$750.00 scholarships** to local unions who wish to send a participant to the weeklong school. These scholarships are offered to locals with a small membership who would not normally send a participant due to costs involved in sending a Brother or Sister to a weeklong school. **LOCALS MUST BE AFFILIATED TO CUPE NEWFOUNDLAND & LABRADOR TO BE ELIGIBLE AND CANNOT BE PAST RECIPIENTS.**

PLEASE NOTE that any costs incurred by the member over the \$750 fee will be the responsibility of the individual or local union.

ONLY the successful applicants of the above-noted scholarships will be notified. They will be notified two weeks prior to the weeklong school.

Applications for the above scholarships should be submitted through the Local Union Executive, by way of a letter to *Larry Power, Union Development Representative, CUPE Atlantic Regional Office, 271 Brownlow Avenue, Dartmouth, NS B3B 1W6* or by fax to (902) 455-5915.

26th Annual Atlantic Region Weeklong School
The Fisherman's Landing Inn, Rocky Harbour, NL
May 29 - June 3, 2011

REGISTRATION FORM

Please Print: (fields marked with an asterisk are mandatory)

* Local Number: _____

* Full Name: _____

* Address: _____

* Telephone: (H) _____ (W) _____ (C) _____

* E-mail: _____

* Workshop:	1 st Choice	2 nd Choice
Advanced Occupational Health & Safety	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Collective Bargaining	<input type="checkbox"/>	<input type="checkbox"/>
Anti-Harassment & Bullying	<input type="checkbox"/>	<input type="checkbox"/>
Steward Learning Series	<input type="checkbox"/>	<input type="checkbox"/>

Due to a limited number of rooms, please indicate if you would be willing to share a room with another member from your local:

No, thank you Yes - Sharing Room with: _____

Allergies/Special dietary needs: _____

Registration fee of \$750.00 must accompany this registration form. Please make cheque (post dated for May 30, 2011) and payable to the *Canadian Union of Public Employees*.

Please mail completed registration form and cheque by **May 13, 2011** to:

Larry Power, Registrar
CUPE Atlantic Regional Office
271 Brownlow Avenue, Dartmouth, NS B3B 1W6