

February 4, 2013

To all Alberta CUPE Locals

Greetings Brothers and Sisters:

Re: CUPE Alberta 37th Annual Weeklong School – Olds College 2013

I am pleased to attach the brochure for our 2013 Weeklong School to be held **May 5th to May 10th, 2013** at the Olds College.

The Executive members of CUPE Alberta and I are excited about another excellent selection of workshops available this year. Creating Racial Justice and Learning about First Peoples were mandated by resolutions at previous CUPE Alberta Division Conventions. We are looking forward to a great school. The knowledge and skills that your members bring back will go a long way to strengthening your Local and improving your workplaces.

Housing is in four bedroom student condos. Efforts will be made to place people together according to their preferences. If there are specific rooming requirements, please let me know.

Workshops fill up quickly so please register delegates early and be sure to list a second workshop choice for each participant. There is a maximum of five delegates per Local, per class.

The registration deadline is **Friday, April 19th, 2013**. Please return all forms to me at the Calgary Area Office, 240N 3015 5 AVENUE NE, Calgary, Alberta, T2A 6T8.

.../2

It promises to be a great week and I encourage you to send delegates.

Please call me if you have any questions about the school. I can be reached at (403) 235-6955 or e-mail at ehanson@cupe.ca.

In solidarity,

A handwritten signature in black ink that reads "Ed Hanson". The signature is written in a cursive, slightly slanted style.

ED HANSON
Education Representative
CUPE Alberta Region

EH/cjh
cope #491

pc: National Presidents Office, CUPE Alberta Division Executive, CUPE District Councils, S. Ruffo,
C. Credico, Alberta Staff, Member Facilitators, Alberta Federation of Labour

atts.



***CUPE ALBERTA 37th ANNUAL
WEEKLONG SCHOOL***

OLDS, ALBERTA

MAY 5 – 10, 2013

MESSAGE FROM THE NATIONAL PRESIDENT

March 2013

Sisters and Brothers:

Workers' rights continue to be under attack both at home and abroad, both federally and provincially. Governments, most often with the support of corporate allies, continue to implement austerity measures on public sector workers while reducing taxes on those most able to pay.

An educated and informed workforce is best able to withstand the attacks imposed through austerity measures. Our ability to defend and grow public services and protect public sector jobs increases when we are able to understand the issues we face. This is why CUPE education is so important to all of us.



I am encouraging all Alberta locals to send as many members as possible to the 2013 Alberta Weeklong School this May. Through your participation you will develop the necessary skills to assist your members - to bargain on their behalf, to lead them in the struggle to keep public services public and to fight back against austerity measures.

CUPE's annual weeklong school will help your activists learn skills that will allow them to think smart and fight strategically. As a result, all of your Local Union membership benefits from what you learn.

The school also offers an opportunity for activists to share common issues and experiences, develop networks and supportive friendships and fosters unity. It is with this solidarity that we grow stronger.

In solidarity,

A handwritten signature in black ink that reads "Paul Moist." The signature is written in a cursive, flowing style.

PAUL MOIST
National President

MESSAGE FROM THE CUPE ALBERTA PRESIDENT

March 2013

Dear Brothers and Sisters,

Welcome to CUPE Alberta's weeklong school.

CUPE'S commitment to you as a union activist is to provide the very best in labour education. This school is an important part of the training we provide to make sure we do the best job possible for our members.



For 36 years, CUPE members have been gathering on an annual basis to learn new skills, meet new friends, and network with other activists from around the Province.

2013 will be an exciting and challenging year for our union and our members. The huge deficit created by this and their attack on Public Sector Workers is a battle we must take on to ensure we continue to deliver the services in our communities. Education provides us with the necessary tools to protect our worksites, protect our jobs and improve our contracts.

So work hard this week, take advantage of the knowledge and resources available to members of Canada's largest union, and be sure to have some fun at the same time!

In solidarity,

A handwritten signature in black ink that reads "Marle Roberts". The signature is written in a cursive, slightly slanted style.

MARLE ROBERTS
President
CUPE Alberta

WORKSHOPS

COLLECTIVE BARGAINING

The focus of this workshop is a multi-day role-play that helps build high-level bargaining skills. If you are a bargaining committee member, here's your chance to work with real bargaining information and gain the experience you need when facing management. You'll also explore current issues like interest-based bargaining and bargaining for equality.

LEARNING ABOUT FIRST PEOPLE

In this workshop we will explore the impact of Canadian history on First Nations, Inuit and Métis, address common myths and stereotypes about Aboriginal peoples, come up with concrete ways to take action on key issues that are relevant for Aboriginal peoples today and develop plans to address them. All members are welcome to attend.

CREATING RACIAL JUSTICE

Stopping racism in the workplace and the union will benefit everyone. In this workshop we will deepen your understanding of racism, explore the history of racism and colonialism in North America, and explore how to be an ally for racial equality.

STEWARD LEARNING SERIES

CUPE is proud to offer our Steward Learning Series. This series recognizes that the steward has an important role to play in a number of areas in the workplace and the union. It provides an opportunity for stewards to explore a number of topics – all from a steward's point of view.

At this Weeklong School, we will offer:

- Handling Discipline and Discharge
- Creating Harassment-Free Workplaces
- Mediating Member to Member Conflict
- Building Your Case
- What Stewards need to know about Health and Safety
- Handling Grievances
- What Stewards need to know about Arbitration

In order to register, you need to have taken the Introduction to Stewarding workshop and have some practical experience as a steward. Please bring your Collective Agreement and your Stewards Passport (if you have one).

LABOUR LEGISLATION (*CHANGED*)

This course will examine some of the basic statutes that affect our daily work lives, including employment standards, workers compensation, human rights and others. We will also explore recent legislative attacks on the ability of unions to advocate on behalf of workers.



Class of 2012
Weeklong School - Steward Learning Series

INFORMATION FOR PARTICIPANTS

LOCATION

Olds College, 4500 -50 Street, Olds, Alberta see **(map attached)**

ARRIVAL

Registration will commence on Sunday, May 5, 2013 from 4:00 p.m. to 6:00 p.m. at the Residence Building – **Frank Grisdale Hall #18, Park in Lot C**. See map. Opening assembly is from 7:00 p.m. to 9:00 p.m. on Sunday evening. All meals are provided through the week. **Participants need to make their own arrangements for dinner Sunday night since meal service begins Monday morning.**

COST

The Registration fee of \$400.00 per member covers each participant's accommodations and meals. Monday through Thursday all breakfasts, lunches and dinners will be provided. Friday, May 10 your breakfast and lunch will be provided as well as the Steak BBQ on the Thursday evening. Should you have any dietary restrictions or concerns please contact Ed Hanson prior to April 19th so that special arrangements can be made. All cheques made payable to **CANADIAN UNION OF PUBLIC EMPLOYEES**. **Deadline for registration is April 19th.**

WHAT TO BRING

The emphasis is on casual and comfortable when it comes to clothing attire. Do not forget to bring **personal toiletry articles, your own pillow if you prefer, soap, radio, alarm clock, and clothes hangers. Bedding and small pillows are provided at the College.** If you have a musical instrument, bring it along too. The College does not provide maid service. There are **NO** alarm clocks, irons or ironing boards, coffee makers, microwaves, toasters, televisions or telephones in the rooms BUT extra blankets are available from the Residence Administration Office. **Your union contract is always helpful course material.** If you want to use the fitness facility with an awesome indoor running/walking track passes are available. Please see Ed Hanson at time of arrival. Swimming is also available at a cost of \$5.25 per swim (Lane Swim 6:00 – 9:00 a.m. or open to all public Monday, Tuesday and Thursday from 7:45 – 8:45 p.m.). If you are interested, please contact Tina at the CUPE Calgary Area Office (403-235-6955) prior to April 20th so arrangements can be made. A Gymnasium is also on site so bring proper sportswear. Sports games may be arranged bring your baseball mitts, etc., if possible. A lawn chair may be something to consider to enjoy the nice grounds on campus.

INSTITUTE DIRECTOR AND REGISTRAR

Ed Hanson, Education Representative
Canadian Union of Public Employees
240N 3015 5 Avenue NE
CALGARY AB T2A 6T8
403-235-6955(o) 403-569-0032 (f)
E-Mail: ehanson@cupe.ca

For any enquiries or concerns please contact Tina Hansford at (403) 235-6955 in the CUPE Calgary Area Office.

AGENDA

SUNDAY, May 5th

Registration/Check-In at Residence Administration Building – FRANK GRISDALE HALL #18 PARKING LOT C	4:00 p.m. to 6:00 p.m.
Dinner on Own	6:00 p.m. to 7:00 p.m.
Opening Assembly- DUNCAN MARSHALL PLACE 101	7:00 p.m.
Workshops- DUNCAN MARSHALL PLACE (Rooms to be announced)	Immediately after the assembly

Please note that all participants are requested to attend the opening assembly and their workshops on Sunday Evening.

MONDAY, May 6th – THURSDAY, May 9th

Breakfast	7:30 a.m.	to	8:30 a.m.
Workshops	9:00 a.m.	to	12:00 noon
Lunch	12:00 noon	to	1:00 p.m.
Workshops	1:00 p.m.	to	4:30 p.m.
Dinner	6:00 p.m.	to	7:00 p.m.

FRIDAY, May 10th

Breakfast	7:30 a.m.	to	8:30 a.m.
Workshops	9:00 a.m.	to	11:00 a.m.
Closing Assembly	11:00 a.m.	to	11:30 a.m.
DUNCAN MARSHALL PLACE 101			
Lunch and Departure			12:00 noon

All Participants are required to check out BEFORE breakfast on Friday, May 10th*

SOCIAL ACTIVITIES

Monday, May 6 th	7:00 p.m.	Social sponsored by CUPE Alberta Division
Thursday, May 9 th	6:00 p.m.	Steak Barbeque

Other optional socials or sports activities may be planned.



CUPE
ANNUAL ALBERTA WEEKLONG SCHOOL
OLDS, ALBERTA

**APPLICATION FOR
REIMBURSEMENT MAY 5 –10, 2013
FOR LOCALS WITH 100 MEMBERS OR LESS**

LOCAL NUMBER: _____ **TYPE OF LOCAL:** _____

MAILING ADDRESS: _____

NUMBER OF MEMBERS: _____

DATE: _____

In accordance with Article 18 – Section 3 of the Alberta Division Constitution:

This is to certify that Local No. _____ will be applying to the Alberta Division for reimbursement for one (1) Delegate to attend the Alberta Weeklong School held at Olds College, Olds, Alberta.

SIGNED ON BEHALF OF THE LOCAL:

PRESIDENT

SECRETARY/TREASURER

ALL EXPENSES WILL BE PAID TO THE LOCAL

NAME OF DELEGATE: _____

WAGES LOST: _____ **HOURS AT** \$ _____ **x 75%** \$ _____

REGISTRATION AND ACCOMMODATION: \$ _____ **x 75%** \$ _____

TRAVEL: _____ **KMS. @ .53** \$ _____ **x 75%** \$ _____

BUS: \$ _____ **AIRFARE:** _____ \$ _____ **x 75%** \$ _____

TOTAL REIMBURSEMENT: \$ _____

Cheque Received by: _____
Delegate Signature

Cheque Number

PLEASE return this form along with appropriate receipt(s) to the following:

**NEIL KETLER, TREASURER
CUPE ALBERTA DIVISION
102 10425 Princess Elizabeth Ave
EDMONTON AB T5G 0Y5**



CUPE
ANNUAL ALBERTA WEEKLONG SCHOOL
OLDS, ALBERTA

APPLICATION FOR
AT HOME CHILD CARE SUBSIDY

DELEGATE NAME: _____

Please indicate the dates for which at-home child care expenses were incurred, other than those normally incurred had the delegate been performing her/his normal work shift.

Upon submission of a receipt, your Local Union will be reimbursed to the maximum of \$60.00 per day per child.

LOCAL NUMBER:	DATE	COST	NAME OF CHILDREN
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

MAILING ADDRESS: _____

Signature of Delegate

Signature of Local Treasurer

ALBERTA DIVISION CONSTITUTION

Article 17 – CHILD CARE AND EXPENSES

Section 2

The Division may reimburse delegates for off-site child/dependent care expenses, unless such expenses would have been normally incurred had the employee been performing their regular work shift.

Within one (1) month of the close of a Division sponsored function, delegates, through their Local Unions, may apply to the Canadian Union of Public Employees Alberta Division for reimbursement of receipted child/dependent care expenses to a maximum of \$60.00 per day per child/dependent.

Original receipts of payment from the caregiver/facility must be provided with an accompanying letter from the Local Union verifying the costs, in addition to the "Child/Dependent Care" expense form provided by the Division Treasurer.

PLEASE return this form along with appropriate receipt(s) to:

**NEIL KETLER, TREASURER
CUPE ALBERTA DIVISION
102 10425 Princess Elizabeth Ave
EDMONTON AB T5G 0Y5**

REGISTRATION FORM

37th ANNUAL

2013 ALBERTA WEEKLONG SCHOOL

**** REGISTRATION DEADLINE IS APRIL 19, 2013 ****

It is important that we have the names and complete addresses of the participants from your local. Use one form for each participant.

Local: _____

First Name: _____ Last Name: _____

Gender: Brother Sister

Home Address: _____

City: _____ Postal Code: _____

Telephone: Home _____ Work _____

Accommodations:

IN ORDER TO MAKE COMFORTABLE ARRANGEMENTS FOR EACH PERSON, PLEASE COMPLETE

- | | | | | |
|---------------------------------|-----|--------------------------|----|--------------------------|
| 1) Do you like to socialize? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 2) Do you go to sleep early? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 3) Do you have mobility issues? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

SHARE ROOM WITH _____

Anyone who may require Special Meals as a result of food allergies, must contact **Ed Hanson** IN ADVANCE of the School.

WORKSHOPS	1ST CHOICE <i>Please [✓] One</i>	2ND CHOICE <i>Please [✓] One</i>
COLLECTIVE BARGAINING		
LEARNING ABOUT FIRST PEOPLES		
CREATING RACIAL JUSTICE		
STEWARD LEARNING SERIES		
LABOUR LAW		

NOTE: Registration fee of \$400.00 per member must accompany this registration form. Please make cheque payable to **Canadian Union of Public Employees** and mail to 240N 3015 5 Avenue NE CALGARY AB T2A 6T8. A refund will be issued providing notice of cancellation is given prior to **APRIL 19, 2013**.

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OFFICE USE ONLY:

Date Paid _____ Cheque No. _____

Map/Directions

Olds College is centrally located in scenic David Thompson Country, one of the most beautiful areas of Alberta. Olds College is on the east side of the Town of Olds, just west of Highway #2.

Olds College is:

- 45 minutes south of Red Deer
- 1 hour north of Calgary and the Calgary International Airport
- less than one hour from the Rocky Mountains
- 2 hours from Banff
- 1 hour from Drumheller and the Dinosaur Valley
- 2 hours south of Edmonton



A to Highway 2E2



OLDS COLLEGE

WELCOME
Students and Visitors

▲ Symbiotic Envirotek Industries



- Room Series**
- 100, 200** **CAMPUS BUILDINGS**
 - 1** Duncan Marshall Place (Administration Building)
 - 300** **2** James Murray Building
 - 300** **3** Dr. Robert Turner Building (Olds College School of Innovation)
 - 1000, 1100** **4** Land Sciences Centre – Greenhouses
 - 5** Bank of Montreal Landscape Construction Pavilion
 - 6** John Deere Training Centre
 - 400** **7** W. J. Elliott Building (Agricultural Mechanics)
 - 8** Campus Facilities (Ship/Receive)
 - 500** **9** Metals Building
 - 600** **10** Animal Health Technology Labs
 - 600** **11** Lachlin McKinnon Building (Animal Science) – Meat Lab
 - 12** Industry Training Centre
 - 700, 800** **13** Learning Resource Centre – Library & Student Services – Bookstore
 - 14** Student Alumni Centre
 - 900** **15** Bell e-Learning Centre

- 16** BioIndustry Resource Centre
- 17** College Court Townhouse Res.
- 18** Frank Grisdale Hall (Residence) – Gymnasium – Cafeteria
- 19** Fine Arts & Multi-Media Centre/TransCanada Theatre
- 20** Ralph Klein Centre/Olds High School – Health & Wellness Centre
- 21** Chinook's Edge Bus Maintenance Facility

FARM BUILDINGS

- 22** Livestock Centre
- 23** Cold Barn
- 24** Beef Centre
- 25** Steer-A-Year Facility
- 26** Riding Arena (South)
- 27** McClellan Arena (North)
- 28** Equine Centre/Farrier Lab
- 29** Foaling Barn
- 30** Sheep Barn
- 31** Small Animal Research Facility
- 32** Grounds Maintenance Shop
- 33** Farm Offices and Shop
- 34** Composting Technology Centre – Biodiesel Technology Centre



PARKING LOTS

Permits are required
Monday to Friday, 5:00 am – 5:00 pm

Temporary permits can be obtained from
the Cashier in Duncan Marshall Place (1)

STUDENT – Permit

Non Plug-in Lots – F, FF, GG, H, I, J, R
Plug-in Lots – A, DD, G

STAFF – Permit

Non Plug-in Lots – AA, I, J, L, M
Plug-in Lots – A, AA, B, C, DD, K, L

VISITOR (metered)

Main Designated Lot – **D**
Metered Lot – A, C
Stock Trailer Lot – T



OLDS COLLEGE

4500 - 50th Street
Olds, Alberta, Canada T4H 1R6
www.oldscollege.ca
General Inquires 403-556-8281

Admissions Inquiries (Toll Free)	1-800-661-6537
Bookstore	403-556-4630
Campus Facilities	403-556-8218
Conference Services	403-556-8330
Continuing Education	403-556-4677
Farm Office	403-556-8267
Human Resources / Personnel	403-556-8362
Information Systems	403-507-7777
Library	403-556-4600
Meat Lab	403-556-8283
Office of Advancement	403-507-7720
– Fund Development & Alumni Affairs	403-556-8232
– Corporate Communications & Government Relations	403-507-7710
President's Office	403-556-8300
Receiving Dock	403-556-8312
Residence Office	403-556-8375

SCHOOLS	
School of Agriculture	403-556-8377
School of Business	403-556-8335
School of Environment	403-556-4668
School of Innovation	403-507-7970
School of Trades & Career Studies	403-556-8268

1 Duncan Marshall Place (DMP) Administration Building

Room Number Series: 100, 200

Services:

- Administrative Offices
- Admissions
- Business Services
- Human Resources
- Information / Switchboard
- Information Systems
- Special Needs Coordinator
- The Learning Centre
- Write-2-Type / Writing Centre

Programs:

- Agricultural Business
- Apparel Technology
- Fashion Marketing
- Office Administration
- Transitional Vocational

Facilities:

- CIBC Agri-Business Centre
- Classrooms, Lecture Theatre
- Computer Lab
- Conference Rooms
- Science Lab
- Sewing Lab

2 James Murray Building (JMB)

Room Number Series: 300

Programs:

- Agricultural Production & Management
- Land Administration
- Land Agent
- Land & Water Resources

Facilities:

- Classrooms & Lecture Theatre

3 Dr. Robert Turner Building (OCSI)

Room Number Series: 300

Facilities:

- Bioenergy & Waste Management
- Composting Technology Centre
- Biofuel Technology Centre
- BioIndustry Resource Centre
- Natural Fibre Centre Testing Laboratory
- Plant Physiology Stress Lab

4 Land Sciences Centre (LSC)

Room Number Series: 1000, 1100

Programs:

- Bachelor of Applied Science (Agribusiness & Horticulture)
- Continuing Education, School of Environment
- Coordinator Directed Field Studies
- Landscape Gardener Apprenticeship
- Environmental Horticulture
- Production Horticulture
- Turfgrass Management

Facilities:

- Atrium
- Cactus Jack's Cafeteria
- Classrooms & Lecture Theatre
- Equipment Bay
- Greenhouses
- Header House
- Herbarium
- Insect Collection
- Laboratories
- Landscape Construction Pavilion
- Plots
- Prairie Turfgrass Research Centre
- Seed & Soil Processing Room

6 John Deere Training Centre

Programs:

- John Deere Industry Training

7 W.J. Elliott Building Agricultural Mechanics

Room Number Series: 400

Programs:

- Agricultural Equipment Technician
- Agricultural & Heavy Equipment
- Carpentry Apprenticeship
- Case New Holland Industry Training
- Continuing Education
- Heavy Equipment Technician
- John Deere Tech
- School of Trades & Career Studies

Facilities:

- Carpentry Lab
- Classrooms & Lecture Theatre
- Computer Labs
- Motors & Machinery Lab

8 Campus Facilities

Services:

- Campus Development & Maintenance
- Energy Maintenance Systems
- Mail & Freight Delivery
- Vehicle Booking & Maintenance

Facilities:

- Automotive Shop
- Caretaking
- Carpentry Shops
- Grounds
- Plumbing / Electrical Shops

9 Metals Building

Room Number Series: 500

Facilities:

- Machining Lab
- Welding Labs

10 Animal Health Technology Labs

Room Number Series: 600

Services:

- Dog & Cat Adoptions

Programs:

- Animal Health Technology

11 Lachlin McKinnon Building Animal Science (ASB)

Room Number Series: 600

Services:

- Retail Meat Store

Programs:

- Agricultural Production & Management
- Animal Health Technology
- Equine Science
- Meat Processing

Facilities:

- Classrooms & Lecture Theatre
- Meat Processing Lab

12 Industry Training Centre

Programs:

- CNH Industry Training

13 Learning Resource Centre (LRC)

Room Number Series: 700, 800

Services:

- Alumni Museum
- Bookstore
- Community Learning Campus Office
- Duplicating Services
- Faculty Association
- Information Commons
- Library and Student Services
- Continuing Education Registration
- Financial Aid / Student Loans
- Scheduling
- Student Awards
- Student Services / Office of the Registrar
- Office of Advancement:
 - Corporate Communications & Government Relations
 - Fund Development & Alumni Affairs

Facilities:

- Classrooms
- Faculty Centre
- Meeting Rooms

14 Student Alumni Centre (SAC)

Facilities:

- Special Function Hall

15 Bell e-Learning Centre

Room Number Series: 900

Services:

- Community Engagement Sites Office
- e-Learning Office
- High School Classes
- International Office
- Learning Enhancement Services
- The Crossing: Student Leadership Centre
 - Restaurant
 - Lounge
- Student Association Office
- Student Benefits Plan Office
- Games Room / Arcade

Facilities:

- Bell Excite Room
- Classrooms
- Computer Labs
- Meeting Rooms
- Video Conferencing Suites

17 College Courts (Townhouses)

Facilities:

- Four-bedroom self-contained townhouses

18 Frank Grisdale Hall (FGH)

Services:

- Campus Life
- Caretaking Services
- College Residence
- Conference Services
- Counseling Service
- Food Services
- Health Services
- Security

Facilities:

- Equipment Room
- Gymnasium
- Grisdale's Dining Hall
- Meeting Rooms
- Residence Rooms

20 Ralph Klein Centre Olds High School

Services:

- Alberta Employment and Immigration (Alberta Works)
- Central Alberta Youth and Family Services Authority

Programs:

- Academic Upgrading

Facilities:

- Health & Wellness Centre
 - Gymnasium (3)
 - Indoor Running Track
 - Fitness Centre
 - Campus Recreation
- Meeting Rooms
- Multipurpose Rooms

FARM BUILDINGS

22 Livestock Centre

Facilities:

- Labs
- Student Meeting Area

28 Equine Centre

Facilities:

- Farrier Lab
- Equine Reproduction Lab
- Classrooms
- Student Lounge

30 Sheep Barn

Programs:

- Advanced Farrier Science
- Agricultural Production & Management

Facilities:

- Farrier Lab
- A.I. Lab
- Livestock Holding Pens
- Forages