



**CUPE Manitoba 48th Annual
WEEKLONG SUMMER SCHOOL
May 25–30, 2014
Russell Inn & Conference Centre
Russell, Manitoba**

**Presented by:
Union Development Department**

***CUPE* education**
where the action is!



MESSAGE FROM THE NATIONAL PRESIDENT

February 2014

Sisters and Brothers:

Union education is a powerful tool that informs and provides skills necessary for activists to deal with government and employers as equals.

I would encourage all locals in Manitoba to send as many members as possible to the 2014 Weeklong School, May 25-30, in Russell, Manitoba.

Increased attacks by government on working people supported by corporations looking for more profits leave public sector workers vulnerable to cuts and rollbacks and growing income inequality. Understanding the environment we represent workers in is the key to a successful fightback.



We are hopeful that the education you participate in will give you these skills to succeed. You will have the opportunity to network and build relationships that will last a lifetime.

In solidarity,

A handwritten signature in black ink that reads "Paul Moist". The signature is written in a cursive, flowing style.

PAUL MOIST
National President

:jt/cope 491

PAUL MOIST – National President / Président national CHARLES FLEURY – National Secretary-Treasurer / Secrétaire-trésorier national

FRED HAHN – DANIEL LÉGÈRE – LUCIE LEVASSEUR – KELLY MOIST – MARLE ROBERTS – General Vice-Presidents / Vice-présidences générales





MESSAGE FROM THE CUPE MANITOBA PRESIDENT

February 2014

Greetings Sisters and Brothers:

As we move further into 2014, we continue to see unprecedented attacks on the labour movement across our country and across the globe. Education is the cornerstone of our great union, and is critical for our success and sustainability if we are to withstand and fight these attacks.

With that in mind, please consider sending delegates to our annual CUPE Weeklong Summer School. As always, there is a variety of courses being offered, all of which will strengthen your local and indeed our great union. This year, the Education Department is focusing on a variety of topics of the past, present and future, including social media, labour history, legal issues, and our continuing steward learning series.



CUPE Manitoba offers bursaries each year for both summer and winter school, and I urge locals to apply for these. We appreciate the financial constraints that many locals experience, and feel that this assistance is important.

I am confident that each of the courses this year will provide useful tools when returning to your locals, and again strongly urge you to consider attending. Remember: Knowledge is power!

In solidarity,

A handwritten signature in black ink that reads "Kelly Moist". The signature is written in a cursive, flowing style.

KELLY MOIST
President
CUPE Manitoba

KM/ei/cope 491

GENERAL INFORMATION

Weeklong School

This is the 48th anniversary of the CUPE Weeklong School in Manitoba. The Weeklong School provides a community atmosphere where learning, relaxation and fun are combined. The objective is to give CUPE leaders the opportunity to develop specialized skills in programs that are interesting and challenging.

Cost

Includes rooms, meals, and registration from Sunday afternoon to Friday noon.

Costs are per person as follows:

- **\$915 for single rooms.**
- **\$690 for double occupancy** (sharing room with another delegate).

Note: Please do not book rooms directly with the Russell Inn. We will assign rooms to the delegates, based on the requirements indicated on their registration forms. The Russell Inn is a **non-smoking facility**, however, members who smoke will be permitted to do so outside on their hotel room patio.

- Children:
 - No cost for children under 3 years old participating in meals.
 - For children over 3 years old, the Russell Inn will arrange individual meal plans.
 - Limited space is available at three Russell day care facilities for minimal cost.

Participants are asked to contact Shirley Campbell at the Russell Inn directly to make child care arrangements. The hotel will charge the applicable costs to the parents and they will be responsible for paying upon check-out. **Shirley can be reached at 204-773-7511 (direct), toll free: 1-800-665-0678 Ext. 511 or via e-mail: shirley@russellinn.com**
- Spouses:
 - If delegates would like to bring their spouse, the Russell Inn will arrange a meal plan. There is no charge for a spouse who does not participate in the meal plan, however, the delegate must pay the single occupancy rate.
- Special Diets:
 - Participants requiring special meals as a result of food allergies/restrictions or who follow religious/life choice diets are requested to **contact the Russell Inn directly** with their special dietary requirements **at least 10 working days in advance of the school** to arrange an alternate menu plan. **Please call Shirley at 204-773-7511 (direct), toll-free at 1-800-665-0678, Ext. 511 or e-mail her at shirley@russellinn.com**

To Register

- Complete the attached registration form by **May 2, 2014** and include payment.
- Acceptance is on first come, first served basis.
- Registration is limited to 20 participants per workshop, except where otherwise indicated.
- Should there be an inadequate number of registrations for a workshop, it will be subject to cancellation.
- **We reserve the right to limit the number of participants from the same local in any workshop. Participants must indicate a second workshop choice.**

Refund Policy

- After **May 16th**, we cannot issue refunds unless there are very exceptional circumstances.

SCHOOL OUTLINE

Location

The Russell Inn & Conference Centre is located on the Yellowhead Highway #16 at the junction of Highway #83 in the Town of Russell. The distance is about 340 km from Winnipeg, 180 km from Brandon, and 150 km from Dauphin.

AGENDA

Sunday, May 25th

3:00 p.m. – 6:00 p.m.	Arrival and Registration
6:30 p.m.	Dinner, followed by Opening Session

Monday, May 26th to Thursday, May 29th

7:00 a.m. – 8:30 a.m.	Breakfast
9:00 a.m. – 12:00 noon	Workshops
12:00 noon – 1:00 p.m.	Lunch
1:00 p.m. – 4:30 p.m.	Workshops
6:00 p.m. – 7:00 p.m.	Dinner

Various recreational activities will be held each evening.
There will be a dinner and dance on Thursday evening.

Friday, May 30th

7:00 a.m. – 8:30 a.m.	Breakfast
9:00 a.m. – 11:00 a.m.	Workshops
11:00 a.m. – 12:00 noon	Closing Session

Bagged lunch will be provided for the trip home following the closing session

What to Bring

- Your collective agreement;
- Personal toiletry articles; clothing for cool weather/rain jacket; good walking shoes;
- A bathing suit, baseball glove and other sporting equipment; a musical instrument.

This brochure is also available on the CUPE Manitoba Division websites: <http://cupe.mb.ca> and <http://manitoba.cupe.ca> as well as the CUPE National Office website: <http://cupe.ca/union-education>

WORKSHOP DESCRIPTIONS

#1. Labour History and Social Activism



*Facilitators: Sylvia Sioufi, Senior Officer, CUPE Union Development Dept. (Ottawa)
Matt McLean, CUPE Research Representative (Winnipeg)*

History has a habit of repeating itself, which is why it is so important to learn about the past. We will explore the history of unions in Canada and key moments in CUPE's 50 year history.

Unions have led the charge for shorter work weeks, occupational health and safety legislation, trade union legislation, collective bargaining rights, benefit and pension programs, paid sick leave, workers' compensation, and much more.

Now unions are under attack....

- Why are unions under attack?
- Who benefits when workers' rights are eroded?
- What can we learn from our history to help us move forward and build our power at the bargaining table and in the political arena?

#2. Communicating CUPE including Social Media



*Facilitators: Wes Payne, Senior Officer, CUPE Communications Branch (Ottawa)
David Jacks, CUPE Communications Representative (Winnipeg)*

Do you want to build a more powerful local? Communication is one of the keys. Develop skills to reach your members and the public.

You will get hands-on experience developing campaigns, media skills, newsletters and electronic communication with members.

This workshop will feature the use of Social Media. Get fired up and ready to go!

Registration will be limited. Familiarity with basic computer applications like the internet and e-mail programs will be helpful. A limited number of laptop computers will be available. **When registering, please let us know if you can bring a laptop computer for your use.**

WORKSHOP DESCRIPTIONS (cont'd)

#3. Labour Law and Liability

*Facilitators: Anne Gregory, Senior Officer, CUPE National Legal Branch (Ottawa)
Kristine Barr, CUPE Legal and Legislative Representative (Winnipeg)*

Learn how to protect your members, your local and your legal (and financial) interests from attack.

From the importance of good notes to defending the local at the Labour Board, join two of CUPE's experienced in-house legal counsel for a week of fun-filled hard work.

Pre-requisite: In order to register, participants must have completed Introduction to Stewarding and have previous practical experience as a Steward. Please bring your Collective Agreement.

#4. Steward Learning Series

*Facilitators: Debb Grimaldi, CUPE National Representative (Dauphin)
Darlene Payette, CUPE Local 1973 Member Facilitator (Winnipeg)*

Calling all stewards! The Steward Learning Series is an exciting education program just for you. It provides an opportunity for stewards to explore a number of topics - all from a steward's point of view.

This Weeklong School presents the following modules from the Steward Learning Series:

- Handling Grievances
- What's Our Duty?
- Creating an Accommodation-Friendly Workplace
- Challenging Homophobia in the Workplace
- Disability Issues for Stewards
- Mediating Member-to-Member Conflict
- Mobilizing Members in the Workplace
- Resolving Grievances Without Going to Arbitration

Pre-requisite: In order to register, you need to have taken the 9-hour Introduction to Stewarding workshop.

Please bring your Collective Agreement and Steward Handbook & Steward Learning passport if you have one. Stewards may take a module more than once.



Union Development Department

WORKSHOP REGISTRATION FORM

48th ANNUAL MANITOBA WEEKLONG SCHOOL

MAY 25-30, 2014

Registration Deadline: MAY 2, 2014

Please PRINT:

(Please feel free to make duplicates of this form.)

Local Union Number: _____

Name: _____

Home Address: _____

Town/City: _____ Postal Code: _____

Phone #s: Work: _____ Home: _____ Cell: _____

E-mail Address: _____

Accommodations - Please **do not** book rooms directly with the Russell Inn. We will assign rooms to members.

Single occupancy OR Double occupancy → sharing room with: _____

Bringing spouse: _____ name and/or child(ren): _____ name(s) & age(s)

Please see the General Information page of this brochure for details pertaining to meals and child care arrangements.

Special Needs - PLEASE COMPLETE

Do you have any allergies, food restrictions or special dietary needs?

Yes No If yes, please specify:

Do you have any special access, mobility, or other health needs?

Yes No If yes, please specify:

NOTE: Participants requiring special meals as a result of food allergies/restrictions or who follow religious/life choice diets are requested to contact the Russell Inn directly with their special dietary requirements at least 10 working days in advance of the school to arrange an alternate menu plan. Please contact Shirley Campbell at 204-773-7511 (direct), 1-800-665-0678, Ext. 511, or e-mail: shirley@russellinn.com

WORKSHOP SELECTION	1 ST CHOICE Please [✓] One	2 ND CHOICE Please [✓] One
#1. LABOUR HISTORY AND SOCIAL ACTIVISM		
#2. COMMUNICATING CUPE INCLUDING SOCIAL MEDIA <i>Can you bring a laptop computer for your use? Yes <input type="checkbox"/> No <input type="checkbox"/></i>		
#3. LABOUR LAW AND LIABILITY <i>(Introduction to Stewarding & previous practical Steward experience required)</i>		
#4. STEWARD LEARNING SERIES <i>(Introduction to Stewarding is a pre-requisite)</i>		

NOTE: We reserve the right to limit the number of participants from the same local in any workshop.

Registration fee includes meals and accommodation. Costs are **per person** as follows:
\$915.00 single occupancy or **\$690.00 double occupancy** – sharing room with another member.
 All fees **MUST** accompany your registration form. **Please make cheque payable to: CUPE Union Development Dept.**
and mail with completed registration form by MAY 2, 2014 to:

Erika Iliant, Registrar
 CUPE Manitoba Regional Office
 703-275 Broadway, Winnipeg, MB R3C 4M6
 Phone: 204-942-0343 / Fax: 204-956-7071
 E-mail: eiliant@cupe.ca

NOTE: There will be **NO REFUNDS** after **MAY 16th**

OFFICE USE ONLY: Date paid: _____ Cheque #: _____ NC/ei/cope 491/March 3, 2014

BURSARIES

- Two bursaries are available from CUPE Manitoba, as follows:

#1. Locals in Financial Need:

The first bursary in the amount of \$1,000 is available to a small local or a local in financial need. Where there is more than one local applying, priority will be given to locals most in need of financial assistance and/or to a local sending a participant who has not been to the Weeklong School before.

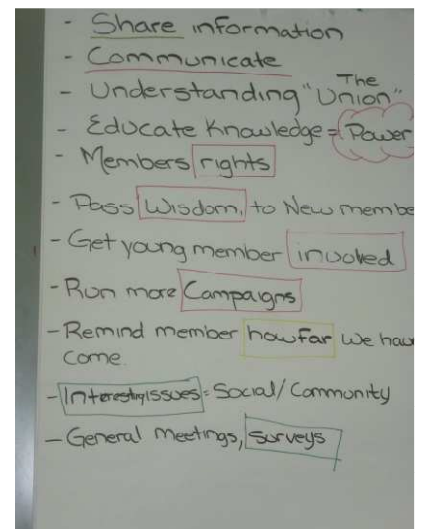
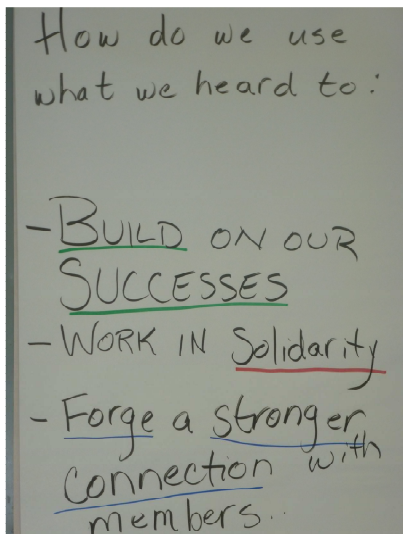
#2. Young Member Bursary:

The second bursary in the amount of \$750.00 is available to a **young member** (under 35 years of age). Where there is more than one local applying, priority will be given to “young activists” who have never been to the Weeklong School, diversity activists, and locals most in need of financial assistance.

- Bursary notices and an application form are included in this package. **Deadline for all bursary applications is April 25, 2014.** Recipients will be advised of the decision of the CUPE Manitoba Executive by early May.
- **A copy of your local’s last Trustees’ Report must accompany all bursary applications.**

Send Application and Trustees’ Report by mail, fax or E-mail to:

Nicole Campbell
703-275 Broadway
Winnipeg, MB R3C 4M6
Phone: 204-942-0343
Fax: 204-956-7071
E-mail: ncampbell@cupe.ca





2014 MANITOBA WEEKLONG SCHOOL BURSARY APPLICATION

Local #: _____ Local Name: _____

Contact Person: _____

Mailing Address: _____

Phone #s: Work: _____ Home: _____ Cell: _____

E-mail Address: _____

Delegate's Name: _____

Course Applying For: _____

Bursary Applying For: #1. Small Local/Local in Financial Need #2. Young Member (under 35)

General Information:

1. Number of Members: _____
2. Has your local received a CUPE Manitoba Bursary in the past?
 Yes No If so, when? _____
3. Has the delegate attended Winter School or the Russell Weeklong School before?
 Yes No If so, when? _____
4. How old is the delegate? _____
5. Please describe the delegate's union involvement.

Financial Circumstances:

Please comment on your local's financial circumstances (i.e. total cost of sending a delegate, transportation, lost wages, registration, etc.). **Please include a copy of your latest Trustees' Report for the CUPE Manitoba Executive's information.**

Educational Needs of the Local:

Please explain how the workshop will benefit your local.

Signature of Local President: _____

Deadline for Application is April 25, 2014